

**REQUIREMENTS ANALYSIS/ANALYSIS OF ALTERNATIVES/  
BENEFIT/COST ANALYSIS**

**REQUIREMENTS ANALYSIS:**

Please provide the following:

- 1) a brief description of the product desired,
- 2) the reason for the requirement,
- 3) how the desired product will support the Farmers Home Administration (FmHA) and Rural Development Administration (RDA) mission,
- 4) the intended life cycle of the product being acquired,
- 5) what system the product will support and the Technical Approval (TA) number for that system.

**1. BRIEF DISCRIPTION OF THE PRODUCT:**


**2. REASONS FOR THE REQUIREMENT:**


**3. HOW THE PRODUCT SUPPORTS FmHA/RDA MISSION:**


**4. LIFE CYCLE OF THE PRODUCT:**


**5. SYSTEM THE PRODUCT WILL SUPPORT AND TA NUMBER:**


**ANALYSIS OF ALTERNATIVES:**

Please provide a brief description of all of the alternatives (technical and acquisition) for acquiring the desired product.

At least three alternatives shall be provided, including not acquiring the desired Federal Information Processing resource.


ANALYSIS OF ALTERNATIVES (CONTINUED)

**BENEFIT/COST ANALYSIS:**

Please provide a brief description of the benefits and costs associated with each of the alternatives identified in the previous section.

The solution will include the desired requirements and be the most advantageous to FmHA/RDA. When describing the costs, the life cycle costs of the product must be utilized.

Signature:

Date

Title

(Must be Branch Chief or higher)