

**PROPERTY DOCKET REQUIREMENTS
FOR USDA, RURAL DEVELOPMENT FINANCED
WATER AND SEWER PROJECTS**

1. Applicants are responsible for obtaining continuous and adequate rights-of-way and interest in land needed for the construction, operation and maintenance of the facility."
2. The ENGINEER will prepare and furnish to the OWNER, without additional compensation, three copies of a map showing the needed construction easements, and permanent easements and the land to be acquired. Property surveys, property plats, legal descriptions and the OWNER shall accomplish negotiations for land rights, unless the OWNER requests the ENGINEER to perform these services.

The maps shall be color coded with each type of instrument identified by certain color, such as: red for a state highway, green for railroads, brown for county roads, blue for municipally owned streets, alleys, lots, etc. and yellow for private easements.

- a. Each individual easement shall be identified by a name and number placed on the map. Form FmHA 442-20, "Right-of-Way Easement," has been approved for all USDA, Rural Development financed water and sewer projects. It is strongly suggested that Form FmHA 442-20 be used for obtaining easements for this project.

- b. Certification to be placed on color coded map:

1. The ENGINEER will sign and date the certification.

I certify that all necessary rights-of-way are indicated on this map for the construction of the proposed project.

2. The MAYOR or VILLAGE CHAIRMAN will sign and date the certification,

I certify that all the necessary rights-of-way have been secured for the development of the proposed project.

- c. Distribution of completed and certified color-coded map: Copies to OWNER, ATTORNEY, and ENGINEER. Any easements and purchase instruments should also be copied to the OWNER'S ATTORNEY.

3. The OWNER'S ATTORNEY will prepare a property file including all Rights-of-Way and real property documents, along with Form FmHA 442-21, "Rights-of-Way Certificate," and Form FmHA 442-22 Opinion of Counsel Relative to the Rights-of-Way."
4. The file will be delivered to the USDA, Rural Development Specialist when complete.