

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Community Facilities Program**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
A	Inspection	1	Real Estate										
		2	Chattel										
		3	(N/A)										
		4	Repairs			A	N	S	R	S	R	S	N
		5	Construction			A	N	S	R	S	R	S	N
		6	Supervisory										
B	Appraisals	1	Real Estate	A	N	S	N	S	R	S	R	S	N
		2	Chattel										
		3	(N/A)										
C	Analysis & Audits	1	Yearend Analysis/Reports/Audits										
		2	Subordination										
		3	Graduation										
		4	(N/A)										
		5	Debt Settlement										
		6	Budget Plan										
		7	Financial Analysis										
		8	(N/A)										
		9	Account Auditing/CPA Studies										
D	Information Services	A	Other Than Above										
		1	Tax Report & Record Documentation										
		2	Data Processing/Info Gathering										
		3	Comparable and Market Studies	A	N								
		4	Advertising										
		5	Cost Estimators										
		6	Cost Certification										
		7	Review of Annual Reports										
E	Other Services	8	(N/A)										
		1	Architect & Engineering										
		2	Surveying										
		3	Investigation										
		4	Bankruptcy										
		5	Foreclosure (Non-Judicial State) (Note 1)										

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority

Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Community Facilities Program**

Third Character: Purpose		Fourth Character: Detail		Program Activity										
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
E	Other Services	6	Title Search	A	N	S	N	S	R	S	R	S	N	
		7	Trustee Agency (Foreclosure Actions)											
		8	Auctioneer (See Note 2)											
		9	Interpreter Services	A	N	A	N	A	N	A	N	A	N	
		A	Mediation (No State Program)			A	N	A	R					
		B	Attorney Serv. Foreclosure (Judicial) (Note 1)											
		C	Evictions											
		D	Spec. Writing											
		E	(N/A)											
F	Maintenance/ Management	1	Property Management/Caretaking					SD	R	SD	R	SD	N	
		2	Hauling											
		3	Temporary Custodial											
		4	Other											
G	Repairs/ Improvements	1	Onsite (Note 3)											
		2	Offsite											
H	Real Estate Broker (Exclusive Listing)	1	Commission											
		2	Bonus											
I	Real Estate Broker (Open Listing)	1	Commission											
		2	Bonus											
J	Environmental (Contractual or NonContractual) (Note 2)	1	NEPA-Environmental Assessments	A	N	A	N					A	N	
		2	NEPA-Environmental Impact Statements	A	N	A	N					A	N	
		3	Miscellaneous NEPA Studies	S	N	S	N					S	N	
		4	Archeological Surveys	S	N	S	N					S	N	
		5	Miscellaneous Historical Preservation Activities	S	N	S	N					S	N	
		6	Endangered Species Studies	S	N	S	N					S	N	
		7	Wetland Delineations	S	N	S	N					S	N	
		8	Preliminary Assessments (Notes 3 & 5)									A	R	
		9	Site Inspections and Remedial Investigations/ Feasibility Studies (Notes 3 & 5)										A	R

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Community Facilities Program**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
J	Environmental (Contractual or NonContractual) (Note 2)	A	Remedial Actions (Notes 3 & 5)									A	R
		B	Removal Actions (Notes 3, 5 & 6)					A	R			A	R
		C	Emergency Response Activities (Notes 3, 5 & 6)					A	R			A	R
		D	Underground Storage Tank Removals (Notes 3, 5 & 6)					A	R			A	R
		E	Underground Storage Tank Corrective Actions (Notes 3 & 5)									A	R
		F	Lead Based Paint Testing and Inspections (Note 5)							S	R	S	R
		G	Lead Based Paint Abatement Activities (Note 5)									S	R
		H	Transaction Screen Questionnaire (Note 4)	S	N	S	N	S	R	S	R	S	N
		I	Phase I Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N
		J	Phase II Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N
		K	Mold Testing and Inspection							S	R	S	R
		L	Mold Abatement Activities									S	R
		M	Hazardous Drug Contamination (Note 8)					S	R	S	R	S	R
K	Asset Investigation	1	Large Debt Settlement										
		2	Debt Settlement										
L-M	Reserved												
N	NonContractual Payments (Note 2)	1	Real Estate Taxes			S	R	S	R	S	R	S	R
		2	Personal Property Taxes			S	R	S	R	S	R	S	R
		3	Insurance			S	R	S	R	S	R	S	R
		4	Prior and Junior Liens										
		5	Recording, Filing			S	N	S	R	S	R	S	N
		6	Mediation (State Certified Program)	A	N/R	A	R	A	R	A	R	A	N
		7	Land Acquisition										
		8	Authorized Selling Expenses										
		9	Protective Advance										
		A	Utilities	A	N	S	R	S	R	S	R	S	N
		B	Other	A	N/R	A	N/R	A	N/R	A	N/R	A	N/R
		C	Selling Points										
		D	(N/A)										

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Community Facilities Program**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
O-X	Reserved												
Y	Managerial	1	Credit Reports (Note 7)										
		6	Profile Credit Reports										
		K	Claims and Judgements			A	R						
Z	Other	1	Miscellaneous	A	N/R	A	N/R	A	R	A	R	A	N/R

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

Notes:

- 1) Includes reimbursable costs.
- 2) An employee does not need a contracting officer warrant to process noncontractual charges.
- 3) These activities applicable for response actions conducted pursuant to the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), and Toxic Substance Control Act (TSCA) or state laws governed by these statutes. All response actions shall be conducted by environmental professionals.
- 4) These activities refer to due diligence investigations conducted to evaluate real property for the presence of contamination in loan processing/servicing activities.
- 5) These activities refer to pre-remedial and remedial actions conducted on applicable properties pursuant to environmental statutes. Expenses for Lead Based Paint Testing and Abatement Activities on inventory properties are charged back to the affected property account. Lead Based Paint Testing expenses on acquired properties are charged back to the borrower's account.
- 6) These activities may be conducted on custodial property to protect the Agency's security interest.
- 7) A Credit Report may be obtained for subsequent loan requests only if a borrower has had financial problems or the report will assist in determining eligibility for an additional loan.
- 8) Expenses from Hazardous Drug Contamination (Testing and/or Abatement Activities) on inventory properties are charged back to the affected property account. Hazardous Drug Contamination (Testing and/or Abatement) expenses on custodial or acquired properties are charged back to the borrower's account.

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Business & Industry**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
A	Inspection	1	Real Estate										
		2	Chattel										
		3	Crop										
		4	Repairs										
		5	Construction										
		6	Supervisory										
B	Appraisals	1	Real Estate	A	N	S	N	S	R			S	N
		2	Chattel			S	N						
		3	Crop										
C	Analysis & Audits	1	Yearend Analysis/Reports/Audits										
		2	Subordination										
		3	Graduation										
		4	Farm Management Specialist										
		5	Debt Settlement										
		6	Budget Plan										
		7	Financial Analysis	A	N	A	N						
		8	Interest Credit Renewal										
		9	Account Auditing/CPA Studies										
		A	Other Than Above	A	N								
D	Information Services	1	Tax Report & Record Documentation										
		2	Data Processing/Info Gathering			A	N						
		3	Comparable and Market Studies	A	N								
		4	Advertising			A	N						
		5	Cost Estimators										
		6	Cost Certification										
		7	Review of Annual Reports										
		8	Wage Match										
E	Other Services	1	Architect & Engineering										
		2	Surveying										
		3	Investigation					S	R				
		4	Bankruptcy			A	N						

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Business & Industry**

Third Character: Purpose		Fourth Character: Detail		Program Activity										
				1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
Code	Contract Purpose	Code	Detail	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
E	Other Services	5	Foreclosure (Non-Judicial State)(Note 1)											
		6	Title Search			S	N	S	R					
		7	Trustee Agency (Foreclosure Actions)											
		8	Auctioneer (See Note 2)											
		9	Interpreter Services											
		A	Mediation (No State Program)											
		B	Attorney Serv. Foreclosure (Judicial) (Note 1)			A	R							
		C	Evictions											
		D	Spec. Writing											
		E	(N/A)											
F	Maintenance/ Management	1	Property Management/Caretaking					S	R			S	N	
		2	Hauling											
		3	Temporary Custodial					S	R					
		4	Other											
G	Repairs/ Improvements	1	Onsite (Note 3)											
		2	Offsite											
H	Real Estate Broker (Exclusive Listing)	1	Commission											
		2	Bonus											
I	Real Estate Broker (Open Listing)	1	Commission											
		2	Bonus											
J	Environmental (Contractual or NonContractual) (Note 2)	1	NEPA-Environmental Assessments	A	N	A	N					A	N	
		2	NEPA-Environmental Impact Statements	A	N	A	N					A	N	
		3	Miscellaneous NEPA Studies	S	N	S	N					S	N	
		4	Archeological Surveys	S	N	S	N					S	N	
		5	Miscellaneous Historical Preservation Activities	S	N	S	N					S	N	
		6	Endangered Species Studies	S	N	S	N					S	N	
		7	Wetland Delineations	S	N	S	N					S	N	
		8	Preliminary Assessments (Notes 3 & 5)									A	R	
		9	Site Inspections and Remedial Investigations/ Feasibility Studies (Notes 3 & 5)									A	R	

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority

Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Business & Industry**

Third Character: Purpose		Fourth Character: Detail		Program Activity										
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
J	Environmental (Contractual or NonContractual) (Note 2)	A	Remedial Actions (Notes 3 & 5)									A	R	
		B	Removal Actions (Notes 3, 5 & 6)					A	R			A	R	
		C	Emergency Response Activities (Notes 3, 5 & 6)					A	R			A	R	
		D	Underground Storage Tank Removals (Notes 3, 5 & 6)					A	R			A	R	
		E	Underground Storage Tank Corrective Actions (Notes 3 & 5)									A	R	
		F	Lead Based Paint Testing and Inspections (Note 5)									S	N	
		G	Lead Based Paint Abatement Activities (Note 5)									S	R	
		H	Transaction Screen Questionnaire (Note 4)	S	N	S	N	S	R	S	R	S	N	
		I	Phase I Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N	
		J	Phase II Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N	
		K	Mold Testing and Inspection								S	R	S	R
		L	Mold Abatement Activities									S	R	
K	Asset Investigation	1	Large Debt Settlement											
		2	Debt Settlement											
L-M	Reserved													
N	NonContractual Payments (Note 2)	1	Real Estate Taxes			S	R					S	R	
		2	Personal Property Taxes			S	N/R					S	R	
		3	Insurance			S	R					S	R	
		4	Prior and Junior Liens			S	R	S	R			S	R	
		5	Recording, Filing			S	N					S	N	
		6	Mediation (State Certified Program)			S	N/R					S	N	
		7	Land Acquisition			S	N/R					S	R	
		8	Authorized Selling Expenses	A	R	S	N/R					S	R	
		9	Protective Advance			S	N/R					S	N	

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Business & Industry**

Third Character: Purpose		Fourth Character: Detail		Program Activity										
				1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
Code	Contract Purpose	Code	Detail	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
N	NonContractual Payments (Note 2)	A	Utilities	A	R	S	N/R	S	N/R			S	N	
		B	Other	A	N/R	A	N/R	S	N/R	A	N/R	S	N/R	
		C	Selling Points											
		D	(N/A)											
O-X	Reserved													
Y	Managerial	1	Credit Reports (Note 7)											
		6	Profile Credit Reports											
		K	Claims and Judgements											
Z	Other	1	Miscellaneous	A	N/R	A	N/R	A	N/R	A	N/R	A	N/R	

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority

Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

Notes:

- 1) Includes reimbursable costs.
- 2) An employee does not need a contracting officer warrant to process noncontractual charges.
- 3) These activities applicable for response actions conducted pursuant to the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), and Toxic Substance Control Act (TSCA) or state laws governed by these statutes. All response actions shall be conducted by environmental professionals.
- 4) These activities refer to due diligence investigations conducted to evaluate real property for the presence of contamination in loan processing/servicing activities.
- 5) These activities are conducted on inventory properties and refer to pre-remedial and remedial actions conducted pursuant to environmental statutes.
- 6) These activities may be conducted on custodial property to protect the Agency's security interest.
- 7) A Credit Report may be obtained for subsequent loan requests only if a borrower has had financial problems or the report will assist in determining eligibility for an additional loan.

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Water & Waste Disposal Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
A	Inspection	1	Real Estate										
		2	Chattel										
		3	Crop										
		4	Repairs										
		5	Construction										
		6	Supervisory										
B	Appraisals	1	Real Estate										
		2	Chattel										
		3	Crop										
C	Analysis & Audits	1	Yearend Analysis/Reports/Audits										
		2	Subordination										
		3	Graduation										
		4	Farm Management Specialist										
		5	Debt Settlement										
		6	Budget Plan										
		7	Financial Analysis										
		8	Interest Credit Renewal										
		9	Account Auditing/CPA Studies										
		A	Other Than Above										
D	Information Services	1	Tax Report & Record Documentation										
		2	Data Processing/Info Gathering										
		3	Comparable and Market Studies										
		4	Advertising										
		5	Cost Estimators										
		6	Cost Certification										
		7	Review of Annual Reports										
		8	Wage Match										
E	Other Services	1	Architect & Engineering										
		2	Surveying										
		3	Investigation										
		4	Bankruptcy										
		5	Foreclosure (Non-Judicial State)(Note 1)										

Column (a) - Authorities: A=Administrator; S=State Director; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Water & Waste Disposal Programs**

Code	Contract Purpose	Code	Detail	Program Activity										
				1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
E	Other Services	6	Title Search											
		7	Trustee Agency (Foreclosure Actions)											
		8	Auctioneer (See Note 2)											
		9	Interpreter Services											
		A	Mediation (No State Program)											
		B	Attorney Serv. Foreclosure (Judicial) (Note 1)											
		C	Evictions											
		D	Spec. Writing											
		E	(N/A)											
F	Maintenance/ Management	1	Property Management/Caretaking											
		2	Hauling											
		3	Temporary Custodial											
		4	Other											
G	Repairs/ Improvements	1	Onsite (Note 3)											
		2	Offsite											
H	Real Estate Broker (Exclusive Listing)	1	Commission											
		2	Bonus											
I	Real Estate Broker (Open Listing)	1	Commission											
		2	Bonus											
J	Environmental (Contractual or NonContractual) (Note 2)	1	NEPA-Environmental Assessments	A	N	A	N					A	N	
		2	NEPA-Environmental Impact Statements	A	N	A	N					A	N	
		3	Miscellaneous NEPA Studies	S	N	S	N					S	N	
		4	Archeological Surveys	S	N	S	N					S	N	
		5	Miscellaneous Historical Preservation Activities	S	N	S	N					S	N	
		6	Endangered Species Studies	S	N	S	N					S	N	
		7	Wetland Delineations	S	N	S	N					S	N	
		8	Preliminary Assessments (Notes 3 & 5)									A	R	
		9	Site Inspections and Remedial Investigations/ Feasibility Studies (Notes 3 & 5)									A	R	
		A	Remedial Actions (Notes 3 & 5)									A	R	
B	Removal Actions (Notes 3, 5 & 6)							A	R		A	R		

Column (a) - Authorities: A=Administrator; S=State Director; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Water & Waste Disposal Programs**

Third Character: Purpose Fourth Character: Detail

Code	Contract Purpose	Code	Detail	Program Activity									
				1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
J	Environmental (Contractual or NonContractual) (Note 2)	C	Emergency Response Activities (Notes 3, 5 & 6)					A	R			A	R
		D	Underground Storage Tank Removals (Notes 3, 5 & 6)					A	R			A	R
		E	Underground Storage Tank Corrective Actions (Notes 3 & 5)									A	R
		F	Lead Based Paint Testing and Inspections (Note 5)									S	N
		G	Lead Based Paint Abatement Activities (Note 5)									S	R
		H	Transaction Screen Questionnaire (Note 4)	S	N	S	N	S	R	S	R	S	N
		I	Phase I Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N
		J	Phase II Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N
		K	Mold Testing and Inspection							S	R	S	R
		L	Mold Abatement Activities									S	R
		M	Public Notices	S	N	S	N					S	N
K	Asset Investigation	1	Large Debt Settlement										
		2	Debt Settlement										
L-M	Reserved												
N	NonContractual Payments (Note 2)	1	Real Estate Taxes										
		2	Personal Property Taxes										
		3	Insurance										
		4	Prior and Junior Liens										
		5	Recording, Filing										
		6	Mediation (State Certified Program)										
		7	Land Acquisition										
		8	Authorized Selling Expenses										
		9	Protective Advance										
		A	Utilities										
		B	Other	A	N/R	A	N/R	A	N/R	A	N/R	A	N/R
		C	Selling Points										
		D	(N/A)										
O-X	Reserved												
Y	Managerial	1	Credit Reports (Note 7)										
		6	Profile Credit Reports										
Z	Other	1	Miscellaneous	A	N/R	A	N/R	A	R	A	R	A	N/R

Column (a) - Authorities: A=Administrator; S=State Director; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
Recoverability of Program Loan Cost Expenses
Water & Waste Disposal Programs**

Notes:

- 1) Includes reimbursable costs.
- 2) An employee does not need a contracting officer warrant to process noncontractual charges.
- 3) These activities applicable for response actions conducted pursuant to the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), and Toxic Substance Control Act (TSCA) or state laws governed by these statutes. All response actions shall be conducted by environmental professionals.
- 4) These activities refer to due diligence investigations conducted to evaluate real property for the presence of contamination in loan processing/servicing activities.
- 5) These activities are conducted on inventory properties and refer to pre-remedial and remedial actions conducted pursuant to environmental statutes.
- 6) These activities may be conducted on custodial property to protect the Agency's security interest.
- 7) A Credit Report may be obtained for subsequent loan requests only if a borrower has had financial problems or the report will assist in determining eligibility for an additional loan.

(Reserved)

**Program Authority to Request Contract Services and Make NonContractual Payments
Recoverability of Program Loan Cost Expenses
Single Family Housing Programs**

Code	Contract Purpose	Code	Detail	Program Activity									
				1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
A	Inspection	1	Real Estate	A	N	A	N	SDC	R	SDC	R	SDC	N/R
		2	(N/A)										
		3	(N/A)										
		4	Repairs	C	N	S	N	SDC	R			SDC	N
		5	Construction	C	N	S	N	A	R			A	N
		6	Supervisory										
B	Appraisals	1	Real Estate	S	N/R	S	N/R	S	R	S	R	S	R
		2	(N/A)										
		3	(N/A)										
C	Analysis & Audits	1	Yearend Analysis/Reports/Audits										
		2	Subordination										
		3	Graduation										
		4	(N/A)										
		5	Debt Settlement										
		6	Budget Plan										
		7	Financial Analysis										
		8	Interest Credit Renewal										
		9	Account Auditing/CPA Studies										
		A	Other Than Above										
D	Information Services	1	Tax Report & Record Documentation									S	N
		2	Data Processing/Info Gathering									A	N
		3	Comparable and Market Studies									S	N
		4	Advertising			SDC	N	SDC	R	SDC	R	SDC	N/R
		5	Cost Estimators	A	N							A	N
		6	Cost Certification										
		7	Review of Annual Reports										
		8	Wage Match	S	N	S	N						

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority

Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Single Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
E	Other Services	1	Architect & Engineering										
		2	Surveying										
		3	Investigation										
		4	Bankruptcy			S	N	S	N/R	S	N/R	S	N/R
		5	Foreclosure (Non-Judicial State) (Note 1)			S	R	S	R	S	R	S	N
		6	Title Search			SDC	N	SDC	R	SDC	R	SDC	R
		7	Trustee Agency (Foreclosure Actions)										
		8	Auctioneer										
		9	Interpreter Services	S	N	S	N	S	N	S	N	S	R
		A	Mediation (No State Program)	A	N/R	A	R	A	R	A	R	A	R
		B	Attorney Serv. Foreclosure (Judicial) (Note 1)			S	R	S	R	S	R	S	R
		C	Evictions										
		D	Spec. Writing										
E	Supervisory Visits												
F	Maintenance/ Management	1	Property Management/Caretaking			A	N	SDC	R	SDC	R	SDC	R
		2	Hauling										
		3	Temporary Custodial										
		4	Other	A	N								
G	Repairs/ Improvements	1	Onsite (Note 7)					SDC	R	SDC	R	SDC	R
		2	Offsite										
H	Real Estate Broker (Exclusive Listing)	1	Commission									SDC	R
		2	Bonus										
		3	Other										
I	Real Estate Broker (Open Listing)	1	Commission									SDC	R
		2	Bonus										
J	Environmental (Contractual or NonContractual) (Note 2)	1	NEPA-Environmental Assessments	A	N	A	N					A	N
		2	NEPA-Environmental Impact Statements	A	N	A	N					A	N
		3	Miscellaneous NEPA Studies	S	N	S	N					S	N
		4	Archeological Surveys	S	N	S	N					S	N

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Single Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
J	Environmental (Contractual or NonContractual) (Note 2)	5	Miscellaneous Historical Preservation Activities	S	N	S	N					S	N
		6	Endangered Species Studies	S	N	S	N					S	N
		7	Wetland Delineations	S	N	S	N					S	N
		8	Preliminary Assessments (Notes 3 & 5)									A	R
		9	Site Inspections and Remedial Investigations/ Feasibility Studies (Notes 3 & 5)									A	R
		A	Remedial Actions (Notes 3 & 5)									A	R
		B	Removal Actions (Notes 3, 5 & 6)					A	R	A	R	A	R
		C	Emergency Response Activities (Notes 3, 5 & 6)					A	R	A	R	A	R
		D	Underground Storage Tank Removals (Notes 3, 5 & 6)					A	R	A	R	A	R
		E	Underground Storage Tank Corrective Actions (Notes 3 & 5)									A	R
		F	Lead Based Paint Testing and Inspections (Note 5)							S	R	S	R
		G	Lead Based Paint Abatement Activities (Note 5)									S	R
		H	Transaction Screen Questionnaire (Note 4)	S	N	S	N	S	R	S	R	S	N
		I	Phase I Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N
		J	Phase II Environmental Site Assessments (Note 4)	S	N	S	N	S	R	S	R	S	N
K	Mold Testing and Inspection							S	R	S	R		
L	Mold Abatement Activities									S	R		
M	Hazardous Drug Contamination (Note 8)					S	R	S	R	S	R		
K	Asset Investigation	1	Large Debt Settlement										
		2	Debt Settlement										
L-M	Reserved												
N	NonContractual Payments (Note 2)	1	Real Estate Taxes			A	R	A	R	A	R	SDC	R
		2	Personal Property Taxes			SDC	R	SDC	R	SDC	R	SDC	R
		3	Insurance			SDC	R	SDC	R	SDC	R	SDC	R
		4	Prior and Junior Liens			SDC	R	SDC	R	SDC	R	SDC	R
		5	Recording, Filing			SDC	N	SDC	R	SDC	R	SDC	R

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Single Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity										
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
N	NonContractual Payments (Note 2)	6	Mediation (State Certified Program)	A	N/R	A	R	A	R	A	R	A	N	
		7	Land Acquisition											
		8	Authorized Selling Expenses			SDC	R			SDC	R			
		9	Protective Advance			SDC	R							
		A	Utilities			SDC	R	SDC	R	SDC	R	SDC	R	
		B	Other	A	N/R	A	N/R	A	N/R	A	N/R	A	N/R	
		C	Selling Points											
		D	Co-Pay/Homestead Appraisals											
		E	Reimbursement Negative Escrow			SDC	R							
		F	Seller's Portion Current Year Taxes			SDC	R							
O-X	Reserved													
Y	Managerial	1	Credit Reports	S	R	S	N							
		6	Profile Credit Reports	A	N	S	N							
		8	Central Servicing Center(CSC) (General)			A	N/R							
		9	CSC Initial Tax Escrow Deposit			A	R							
		A	CSC Current Tax Payment			A	R							
		B	CSC Tax Penalties for RHS			A	R							
		C	CSC Tax Penalties for Borrower			A	R							
		D	Miscellaneous	A	N/R	A	N/R							
		E	CSC Homeowners' Insurance			A	R							
		F	CSC Flood Insurance			A	R							
		G	CSC Force Place Homeowners' Insurance			A	R							
		H	CSC Force Place Flood Insurance			A	R							
		I	CSC Tax Service Fee			A	R							
		J	CSC Small Escrow Shortages			A	R							
		K	Claims and Judgements			A	R							
		L	CSC Workload Contracts			A	R							
M	States' Workload Contracts			S	R									
N	CSC Large Escrow Shortages			A	R									
P	CSC Flood Determinations			A	R									
Z	Other	1	Miscellaneous	A	N/R	A	N/R	A	R	A	R	A	N/R	

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
Recoverability of Program Loan Cost Expenses
Single Family Housing Programs**

Notes:

- 1) Includes reimbursable costs.
- 2) An employee does not need a contracting officer warrant to process noncontractual charges.
- 3) These activities applicable for response actions conducted pursuant to the Comprehensive Environmental Response Compensation, and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), and Toxic Substance Control Act (TSCA) or state laws governed by these statutes. All response actions shall be conducted by environmental professionals.
- 4) These activities refer to due diligence investigations conducted to evaluate real property for the presence of contamination in loan processing/servicing activities.
- 5) These activities refer to pre-remedial and remedial actions conducted on applicable properties pursuant to environmental statutes. Expenses for Lead Based Paint Testing and Abatement Activities on inventory properties are charged back to the affected property account. Lead Based Paint Testing expenses on acquired properties are charged back to the borrower's account.
- 6) These activities may be conducted on custodial property to protect the Agency's security interest.
- 7) District (D) and County (C) program authority is limited to \$15,000 per property. Administrator (A) and State Director (S) have no limit.
- 8) Expenses from Hazardous Drug Contamination (Testing and/or Abatement Activities) on inventory properties are charged back to the affected property account. Hazardous Drug Contamination (Testing and/or Abatement) expenses on custodial or acquired properties are charged back to the borrower's account.

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Multi-Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
A	Inspection	1	Real Estate										
		2	(N/A)										
		3	(N/A)										
		4	Repairs	SD	N	SD	N	SD	R	SD	R	SD	R
		5	Construction	S	N	S	N	S	R	S	R	S	R
		6	Supervisory										
B	Appraisals	1	Real Estate	S	N	S	N	S	R	S	R	S	R
		2	(N/A)										
		3	(N/A)										
C	Analysis & Audits	1	Yearend Analysis/Reports/Audits			S	N	A	R	S	R	A	R
		2	Subordination										
		3	Graduation										
		4	(N/A)										
		5	Debt Settlement										
		6	Budget Plan										
		7	Financial Analysis										
		8	Interest Credit Renewal										
		9	Account Auditing/CPA Studies										
D	Information Services	A	Other Than Above										
		1	Tax Report & Record Documentation										
		2	Data Processing/Info Gathering										
		3	Comparable and Market Studies	A	N	S	N	A	R	S	R	A	R
		4	Advertising	SDC	N	SDC	N	SDC	R	SDC	R	SDC	R
		5	Cost Estimators	A	N	S	N	A	R	S	R	A	R
		6	Cost Certification	A	N	S	N	A	R	S	R	A	R
		7	Review of Annual Reports										
8	Wage Match	S	N	S	N	S	R	S	R	S	R		
E	Other Services	1	Architect & Engineering										
		2	Surveying										
		3	Investigation										
		4	Bankruptcy										
		5	Foreclosure (Non-Judicial State) (Note 1)			S	R	S	R	S	R		

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Multi-Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity										
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory		
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	
E	Other Services	6	Title Search			SDC	N/R			SDC	R	SDC	R	
		7	Trustee Agency (Foreclosure Actions)											
		8	Auctioneer (See Note 7)											
		9	Interpreter Services	S	R	S	R	S	R	S	R	S	R	
		A	Mediation (No State Program)	A	N/R	A	R	A	R	A	R	A	R	
		B	Attorney Serv. Foreclosure (Judicial) (Note 1)			S	R	A	R	A	R			
		C	Evictions											
		D	Spec. Writing											
F	Maintenance/ Management	E	Supervisory Visits											
		1	Property Management/Caretaking					S	R	SD	R	SD	R	
		2	Hauling											
		3	Temporary Custodial											
		4	Other											
G	Repairs/ Improvements	1	Onsite (Note 3)											
		2	Offsite											
H	Real Estate Broker (Exclusive Listing)	1	Commission											
		2	Bonus											
I	Real Estate Broker (Open Listing)	1	Commission											
		2	Bonus											
J	Environmental (Contractual or NonContractual) (Note 2)	1	NEPA-Environmental Assessments	A	N	A	N					A	N	
		2	NEPA-Environmental Impact Statements	A	N	A	N					A	N	
		3	Miscellaneous NEPA Studies	S	N	S	N					S	N	
		4	Archeological Surveys	S	N	S	N					S	N	
		5	Miscellaneous Historical Preservation Activities	S	N	S	N					S	N	
		6	Endangered Species Studies	S	N	S	N					S	N	
		7	Wetland Delineations	S	N	S	N					S	N	
		8	Preliminary Assessments (Notes 3 & 5)									A	R	
		9	Site Inspections and Remedial Investigations/ Feasibility Studies (Notes 3 & 5)									A	R	

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Multi-Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity											
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory			
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)		
J	Environmental (Contractual or NonContractual) (Note 2)	A	Remedial Actions (Notes 3 & 5)									A	R		
		B	Removal Actions (Notes 3, 5 & 6)					A	R			A	R		
		C	Emergency Response Activities (Notes 3, 5 & 6)					A	R			A	R		
		D	Underground Storage Tank Removals (Notes 3, 5 & 6)					A	R			A	R		
		E	Underground Storage Tank Corrective Actions (Notes 3 & 5)									A	R		
		F	Lead Based Paint Testing and Inspections (Note 5)								S	R	S	R	
		G	Lead Based Paint Abatement Activities (Note 5)										S	R	
		H	Transaction Screen Questionnaire (Note 4)			S	N	S	N	S	R	S	R	S	N
		I	Phase I Environmental Site Assessments (Note 4)			S	N	S	N	S	R	S	R	S	R
		J	Phase II Environmental Site Assessments (Note 4)			S	N	S	N	S	R	S	R	S	R
		K	Mold Testing and Inspection									S	R	S	R
		L	Mold Abatement Activities											S	R
		M	Hazardous Drug Contamination (Note 8)							S	R	S	R	S	R
K	Asset Investigation	1	Large Debt Settlement												
		2	Debt Settlement												
L-M	Reserved														
N	NonContractual Payments (Note 2)	1	Real Estate Taxes			SDC	N/R	SDC	N/R			SDC	N/R		
		2	Personal Property Taxes												
		3	Insurance			SDC	R	SDC	R			SDC	R		
		4	Prior and Junior Liens			SDC	R	SDC	R			SDC	R		
		5	Recording, Filing		A	N	SDC	N	SDC	R	SDC	R	SDC	R	
		6	Mediation (State Certified Program)										A	R	
		7	Land Acquisition										SDC	R	
		8	Authorized Selling Expenses					SDC	R	SDC	R	SDC	R	SDC	R
		9	Protective Advance					S	R				S	R	
		A	Utilities							SDC	R		SDC	R	
		B	Other		A	N/R	A	N/R	A	N/R	A	N/R	A	N/R	
		C	Selling Points										SDC	R	
		D	Co-Pay/Homestead Appraisals												

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

**Program Authority to Request Contract Services and Make NonContractual Payments
 Recoverability of Program Loan Cost Expenses
 Multi-Family Housing Programs**

Third Character: Purpose		Fourth Character: Detail		Program Activity									
Code	Contract Purpose	Code	Detail	1 - Processing		2 - Servicing		3 - Custodial		4 - Acquired		5 - Inventory	
				(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)	(a)	(b)
O-X	Reserved												
Y	Managerial	1	Credit Reports	S	R	S	N						
		8	Centralized Servicing Center (CSC) General			A	N/R						
		P	CSC Flood Zone Determinations			A	R						
Z	Other	1	Miscellaneous	A	N/R	A	N/R	A	R	A	R	A	N/R

Column (a) - Authorities: A=Administrator; S=State Director; D=Rural Development Manager; C=Community Development Manager; Blank=No Authority
 Column (b) - Recoverability: N=Nonrecoverable; R=Recoverable; Blank=No Authority

Notes:

- 1) Includes reimbursable costs.
- 2) An employee does not need a contracting officer warrant to process noncontractual charges.
- 3) These activities applicable for response actions conducted pursuant to the Comprehensive Environmental Response Compensation, and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), and Toxic Substance Control Act (TSCA) or state laws governed by these statutes. All response actions shall be conducted by environmental professionals.
- 4) These activities refer to due diligence investigations conducted to evaluate real property for the presence of contamination in loan processing/servicing activities.
- 5) These activities refer to pre-remedial and remedial actions conducted on applicable properties pursuant to environmental statutes. Expenses for Lead Based Paint Testing and Abatement Activities on inventory properties are charged back to the affected property account. Lead Based Paint Testing expenses on acquired properties are charged back to the borrower's account.
- 6) These activities may be conducted on custodial property to protect the Agency's security interest.
- 7) District (D) and County (C) program authority is limited to \$15,000 per property. Administrator (A) and State Director (S) have no limit.
- 8) Expenses from Hazardous Drug Contamination (Testing and/or Abatement Activities) on inventory properties are charged back to the affected property account. Hazardous Drug Contamination (Testing and/or Abatement) expenses on custodial or acquired properties are charged back to the borrower's account.