

Rejection Letter with No Appeal Rights

[Date]

[Applicant's Name]  
[Organization]  
[Address]

RE: RD Application for [Project Title]

Dear Mr./Mrs./Ms,

USDA Rural Development (RD) received the [pre-application, application] submitted by your organization on [Date]. During processing it was determined that this project is not eligible under the [Program Name].

[Say why not eligible here. Examples include ineligible area, type of organization, MHI above published limits, interest rates, lack of funds, environmental regulatory requirements etc. Reference Staff Instruction 1900-B, 1900.55 for detailed information.]

Applicants and borrowers generally have a right to appeal adverse decisions, but some [Program Name] decisions are not appealable. We have determined that this decision is not appealable under RD regulations because it does not meet program eligibility requirements. You may, however, request an informal review by this office and also write the National Appeals Division for a review of the accuracy of our finding that the decision is not appealable. Please see the attachment for further information.

Sincerely,

[PROGRAM DIRECTORS NAME]  
Program Director

Attachment 1-A

cc:

[Area Specialists Name], Area Specialist  
[Area Directors Name], Area Director