

Item Entry

- 1 Mark the appropriate box. If the request is final, the amounts billed should represent the final cost
  - 2 Show whether amounts are computed on an accrued expenditure or cash disbursement basis.
  - 6 Enter the Employers Identification number (EIN) assigned by the US Internal Revenue Service or F
  - 7 This space is reserved for an account number or other identifying number that may be assigned by
- 11

- 11.a. Enter amounts expended for such items as travel, vehicle rentals, and any other administrative exp
- 11.b. Enter the amounts for legal services, accounting services & audit expenses
- 11.c. Enter the amounts directly associated with the acquisition of land, existing structures, easements a
- 11.d. Enter the amount of interest expense for interim financing when authorized by program legislation.
- 11.e.
- 11.f. Enter the amount pertaining to preparation of the PER & Envir. Report

of the project

FICE (institution) code if requested by the Federal Agency  
the recipient.

enses.

nd related right-of-way.

**OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS**

FEDERAL SPONSORING AGENCY SUBMITTED TO: **USDA / RURAL DEVELOPMENT** Page \_\_\_\_\_ of \_\_\_\_\_

TYPE OF REQUEST: ( ) FINAL ( ) PARTIAL PARTIAL PAYMENT REQUEST NUMBER: \_\_\_\_\_

**RECIPIENT ORGANIZATION:**

EMPLOYER IDENTIFICATION NUMBER:	RECIPIENT'S ACCOUNT NUMBER OR ID NUMBER:		
NAME:		PERIOD COVERED BY THIS REQUEST	
STREET ADDRESS:		FROM:	TO:
P.O. BOX:			
CITY/STATE/ZIP:		(Month, day, year)	(Month, day, year)

**11. STATUS OF FUNDS**

CLASSIFICATION	Current / Revised Budget Amount	This Pay Request	Previous Pay Requests	Total To Date
<b><u>COST ITEMS</u></b>				
a. Administrative Expenses				\$ -
b. Legal & Accounting Expenses				-
c. Land, structures, right-of-way acquisitions				-
d. Interim Financing Expenses				-
e. ENGINEERING SERVICES				-
1. Basic Services - Study & Report Phase				-
2. Basic Services - Design thru Post-Construction				-
3. Additional Services				-
4. Resident Project Representation (Inspection)				-
j. CONSTRUCTION CONTRACTS				
1.				-
2.				-
3.				-
k. Equipment & material purchases				-
l. Contingencies				
<b>m. TOTAL COSTS</b>	\$ -	\$ -	\$ -	\$ -
<b><u>FUNDING SOURCES</u></b>				
n. Local				\$ -
o. County				-
p. Other Funding Participants				
1. State				-
2. State				-
3. State				-
4. State				-
5. RD Loan				-
6. RD Grant				
<b>r. TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -
s. Federal payments previously requested			\$ -	
t. Amount requested for reimbursement		\$ -		\$0.00
u. Percentage of project construction completed				#DIV/0!

**CERTIFICATION:** I certify that to the best of my knowledge and belief, the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

Recipient signature: _____	Date: _____
Printed / Typed name: _____	Phone: _____
Person certifying line t. & u.: _____	Date: _____
Printed/Typed name: _____	Phone: _____
RD Official: _____	Date: _____
Printed/Typed name: _____	Phone: _____