



# DECEMBER 2003 NEWSLETTER

## **RESERVE WITHDRAWALS**

When submitting a reserve request for carpet and vinyl flooring, it would be very helpful if you included the size of the unit (i.e., 1 bedroom, etc.) in your request. We have to categorize all flooring requests in MFIS (our MFH computer system) in the correct unit size.

## **BUDGET REMINDER**

Proposed budgets for 2004 are due no later than December 31, 2003. If we do not have your budget by that date, MFIS shows it as overdue, causing the property to be in non-compliance. If you have questions or need assistance, be sure to contact your Servicing Office.

## **C.B. MATTSON THANKSGIVING**

Each year the residents living at Kennebec Village Apartments in Farmingdale; Birmingham Village in Randolph; and Pine Ridge, Gardiner Village, and Highland Terrace in Gardiner are invited to a Thanksgiving Dinner given by the management company, C. B. Mattson, Inc.



On guitar, Speaker of the House, Rep. Patrick Colwell; and Gay Grant, Resource Development Director for the Greater Gardiner Boys and Girls Club, as well as members of the Boys and Girls Club joining in song.



Background, Todd Mattson, owner of C B Mattson, Inc., management agent for several multi-family properties in the Gardiner, Randolph, and Farmingdale area.



## DELAYS IN SERVICE

We request your patience and understanding should delays occur in processing items that require state office review and/or approval. As you are aware, the MFH Coordinator position is vacant; however, we are doing our best to meet requested timeframes.



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*Season's  
Greetings!*

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