

**ALL APPLICANTS
RURAL BUSINESS ENTERPRISE GRANTS
AND
TELEVISION DEMONSTRATION GRANTS**

APPLICANT _____	Phone _____
Contact Person _____	Fax _____
Address _____	E-mail _____
_____	Other _____

ITEM	DATE RECEIVED
I ELIGIBILITY DETERMINATION	
1 SF 424, Application for Federal Assistance <u>and</u> SF 424A & SF 424B or SF 424C & SF 424D	
2 Detailed Architect Statement/Scope of Work (ND Instruction 1942-G, Exhibit C)	
3 Articles of Incorporation and Bylaws/Certificate of Incorporation/Evidence of Good Standing/Organization Certificate/Tribal Charter	
4 Evidence of IRS Classification	
5 Legal Opinion by Applicant's Attorney regarding Grantee eligibility and authority to carry out grant purposes	
6 Intergovernmental Clearance	
7 RD 442-3, Balance Sheet/Current Financial Statement (Not more than 90 days old)	
8 Revolving Loan Fund Relending Plan (ND Instruction 1942-G, Exhibit B)	
9 Letter of Concurrence from County Commissioners or Tribal Planning Office	
SUBMIT 1-9: PREAPPLICATION DETERMINED COMPLETE FOR RURAL DEVELOPMENT USE ONLY	
1 Credit Alert Interactive Voice Response System (CAIVRS)	
2 Review of non-procurement list (RD Instruction 1940-M http://epls.arnet.gov/)	
3 Submit to OGC for Applicant Eligibility Review	
4 OGC Eligibility Opinion Received	
5 RD Instruction 1942-G, Attachment 1, Section C, Project Selection Criteria	
6 AD 622, Notice of Preapplication Review Action, informing Applicant to file SF 424.1 or SF 424.2, Application for Federal Assistance	
7 RD 2006-38, Civil Rights Impact Analysis	

PROCEED TO Guide 2 or 3 as appropriate
