

MANAGEMENT FEE

7 CFR 3560.102

3560 Handbook 2, Chapter 3 – Section 3

Current as of 8/19/2009

Purpose of Management Fee

- Allowable project expense paid from general operating account to compensate management agent for service to the project.
- Refer to Attachment 3-D of 3560 HB 2 for “Cost and Services to be paid from Management Fee”.

Types of Management Fee

- Occupied Unit Base Fee
 - Increase from \$39.50 to \$45.00
Effective January 1, 2010

Types of Management Fee (Cont'd)

- Add-on Fee - \$2 PUPM for each applicable category
- Properties with 15 units or less
- Project with buildings located on different noncontiguous sites
- Management of properties in a remote location (established by agency)
- Troubled projects with workout plans AND new management

Management Certification

- Form 3560-13 – Needs to reflect fee to correspond with operating budget including add-on fees.
- Fee is negotiated between owner and manager.



