

SRDC ED/SRDC Chair Data Change Form

SRDC ED/Chair Name/State (Required): _____

SRDC Person Providing Information (Required): _____

Desk Officer Name and Date submitted (Required): _____

Replace Information Add new information Delete existing info. (only)

If delete request, what fields should be deleted? _____

(Note: Only provide the replacement or new information -- leave the rest blank)

1. Prefix, if any (Dr., Hon., etc.) _____
2. First and middle names/initials _____
3. Last name _____
4. Suffix (Jr., III, M.D., etc.) _____
5. Professional title _____
6. Contact role: Executive Director Board Chair Board Co-Chair
Other Specify: _____
7. Organization _____
8. Street or Box No. _____
9. Street line 2 _____
10. Street line 3 _____
11. City _____ State _____ Zip _____
12. Phone _____ Ext. (if any) _____
13. Fax _____ Cell phone _____ Pager _____
14. E-mail address _____
15. Web site _____

Comments or Special Instructions:

OCD Use ONLY

Component to be Changed	Implementer	Initials	Date
Listserv (NRPD, SRDCED)	Lane		
NRDP Website	Peck		
Outlook email lists	Butler		
SRDC Matrix/Database	Lane		
Mass Mailing	Wetherill		
Other (specify):			

Instructions: When all required changes are complete, file the original of this form in the Official Rural Council Folder (RCF) and a copy in the EPD Rural Council Address Change file folder.