



United States
Department of
Agriculture

Rural
Housing
Service

Oregon AN No. 1253 (1980)

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September 17, 2003

SUBJECT: Guaranteed Rural Housing (GRH) Program
Lender Record Change - Holding and Servicing Lenders

TO: Rural Development Managers
Rural Development
Oregon

PURPOSE/INTENDED OUTCOME:

The purpose of this Administrative Notice (AN) is to provide updated/amended guidance to area offices on actions necessary when a participating GRH lender initiates a sale of the GRH note and/or transfer of servicing.

COMPARISON WITH PREVIOUS AN:

This AN replaces Oregon AN 1233(1980) issued 8/16/02.

IMPLEMENTATION RESPONSIBILITIES:

Once a GRH loan has been closed and the guarantee issued, lenders who do not wish to hold GRH loans may sell them to any other approved lender, Fannie Mae or Freddie Mac. The selling or purchasing lender must report any GRH loan sale to the Agency by using Form RD 1980-11, "Lender Record Change".

The lender that holds the loan may choose to contract with a third party to service its loans, but remains responsible for the quality of servicing. The lender must inform the Agency upon any transfer of servicing responsibilities for any GRH loan by submitting Form RD 1980-11, "Lender Record Change". The notice regarding the sale of the note and transfer of servicing can be accomplished with one submittal of Form RD 1980-11.

EXPIRATION DATE:
September 30, 2004

FILING INSTRUCTIONS:
Proceeding RD Instruction 1980-D

USDA is an equal opportunity provider and employer.
Complaints of discrimination should be sent to: USDA, Director
Office of Civil Rights, Washington, DC 20250-9410

For guidance, the attached list of originators and servicers has been developed. It identifies lenders who are participating in the GRH program in Oregon. We have taken into consideration mergers, name changes, and servicer changes since our last release. It identifies the GRH lender's servicer when the GRH loan is made at conventional terms. When an Oregon Housing and Community Service (OHCS) State bond loan is made in conjunction with a GRH loan guarantee, the list also identifies the OHCS Servicer.

It should be noted that underwriting branches and servicing lenders might not necessarily be the same branch. Also - post closing documents can be delivered from an address that does not coincide with where servicing will be conducted. Tracking of the GRH loan is an integral part of the post closing process for performing and non-performing loans. It is very important for Agency personnel to input correct information into the accounting tracking system and confirm information transmitted to the St. Louis Guaranteed Loan Branch for data entry.

As new lenders participate in the program, information will be released to assist you with identifying the correct servicing location.

If you have any questions regarding this Administrative Notice (AN), please feel free to contact Single Family Housing at (503) 414-3335.



LYNN SCHOESSLER
State Director

Attachment