

Address:	Type of Transaction for new loan closing funds
USDA/Rural Development SL-MO-C2US Box 790300 1005 Convention Plaza St. Louis, MO 63101	Appraisal Fees
	Tax Service Fee
	Initial Escrow Deposit
	Down Payment for Credit Sales
	Down payment for assumptions on the seller's loan

Address:	Type of Transaction	Type of Transaction	Type of Transaction
USDA/Rural Development P.O. Box 790300 St. Louis, MO 63179-300	Adjustment offers (regular payments)	Refund from taxing authority	Principal curtailments
	Conditional Commitment Fees	Refund of taxes, insurance, legal fees, etc.	Default cure
	Refund of unused loan funds		
	Non-program application fees		Fee payments
	Payment on tax advance	Interest curtailment	Credit report fees

Address:	Type of Transaction	Type of Transaction
USDA/Rural Development P.O. Box 790301 St. Louis, MO 63179-301	Proceeds from: recapture receivable payments and payoffs, short sales, 3rd party foreclosure sales, acquired property, and payoffs	Compromise offers
		Return of Unused Grants Funds related to loan payoff
	Adjustment offers (final payment)	Grant payoff
	Assignment of note and mortgage	Grant payment
	Lease payments	Grant Cancellation

Address	Type of Transaction
USDA, Centralized Servicing Center Attn: FC-243 (Disbursement Unit) 4300 Goodfellow Blvd., Bldg 105E St. Louis, MO 63120-1703	Return of Unused Loan Funds (full or partial cancellation - include Form RD 1940-10)
	Return of Unused Grant Funds (full or partial cancellation - include Form RD 1940-10)

GENERAL INSTRUCTIONS

- PURPOSE:** This form is used to submit miscellaneous payments made on section 502 and 504 Rural Housing loans and closings. Generally, all monetary receipts made in the field office which is not a regular installment shall be remitted on this form. Payments must be made by a negotiable instrument such as check, money orders, or cashier's check. All cash will be converted to a money order at the borrower's expense.
- USED BY:** Field Office personnel authorized to accept receipts.
- NOTE:** Please use For RD 3550-26/27, Substitute Payment Coupon, for regular Rural Housing Service payments.

INSTRUCTIONS FOR PREPARATION

- (1) Please enter your five-digit field office code.
- (2) Please enter the current date.
- (3) Please enter the borrower's name (last, first, middle initial).
- (4) Please enter the borrower's ten-digit account number.
- (5) Please enter the amount collected for that particular Reason Code. (See 6 below.)
- (6) Please enter the two-digit receipt Reason Code. (See the reason codes defined below.)
- (7) Please enter the total dollar amount of the transaction. The Total Remittance must equal the total amount on the check, money order, or cashier's check.

REASON CODES

DEFINITION

00	Receipt Other Than Regular Payment - Explain
01	Conditional Commitment Fees
03	NSF Fee
05	Cancellation of Treasury Funds
10	Lease Payment
11	Sale of Acquired Property
20	Principal Curtailment
21	Credit Report
22	Interest Curtailment
23	Appraisal
30	Payment of Late Fees
40	Escrow Cushion
43	Recoverable Cost
50	Unauthorized Int Cred
51	Refund from Taxing Authority
52	Payment on Tax advance
57	Tax Service Fees
60	Loss Draft Check
61	Refund from insurance carrier
62	Payment on forced-place insurance
63	Unauthorized Prin Credit
95	Payoff Funds
96	Pras Receivable
97	Deferred Mortgage Rec
98	Payment Assistance Rec