



United States Department of Agriculture  
Rural Development  
Texas State Office

USDA Rural Development Texas AN No. 595 (2006-M)

AUG 31 2006

**TO:** All Offices  
USDA Rural Development, Texas

**FROM:** Bryan Daniel  
State Director

A handwritten signature in black ink that reads "B. Daniel".

**SUBJECT:** Fiscal Year 2007 State Internal Review Process

**PURPOSE/INTENDED OUTCOME:** This Administrative Notice (AN) is issued to establish the Fiscal Year (FY) 2007 State Internal Review (SIR) schedule and revise the five year plan.

**COMPARISON WITH PREVIOUS AN:** This AN replaces AN 589 which expired July 31, 2006.

**IMPLEMENTATION RESPONSIBILITIES:** The Management Control Officer (MCO), Donna Freytag, is the team coordinator for all SIRs. In compliance with Instruction 2006-M, the SIR process has been established for FY 2007. Attachment A is the revised five-year plan. Attachment B is the schedule for FY 2007 SIRs.

If you have any questions regarding the SIR process or management controls, please call Donna Freytag at 254 742-9704.

Attachments

**EXPIRATION DATE:**  
July 31, 2007

**FILING INSTRUCTIONS:**  
Following Instruction 2006-M

101 South Main • Suite 102 • Temple, TX 76501  
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Management Control

State Internal Review (SIR) 5-Year Plan							
Area	Office	Last	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
	Abilene	2002	X				
	Amarillo	2002	X				
1	Lubbock	2004			X		
2	Brownwood	2003		X			
	Georgetown	2005				X	
	Fredericksburg	2006					X
	Canton	2004			X		
	Decatur	2003		X			
3	McKinney	2004			X		
	Henderson	2002	X				
4	Mt. Pleasant	2005				X	
	Lufkin	2006					X
5	Cleburne	2003		X			
	Groesbeck	2003		X			
	Hillsboro	2004			X		
	Angleton	2006					X
6	Huntsville	2002	X				
	Bryan	2005				X	
	Bastrop	2006					X
	Edna	2002	X				
7	Seguin	2005				X	
8	Alice	2004			X		
	Hebbronville	2003		X			
	Uvalde	2003		X			
	Edinburg	2002	X				
9	Rio Grande City	2003		X			
	San Benito	2006					X
	El Paso	2005				X	
10	Ft. Stockton	2005				X	
	Ozona	2006					X
TOTAL			6	7	5	6	6
Centralized programs include procurement and the multi-family housing payment center.							
	Procurement	2003			X		

<b>Fiscal Year 2007 SIR Schedule</b>			
<b>Dates - Week of:</b>	<b>Office to be Reviewed/Reviewer</b>	<b>Programs to be Reviewed</b>	<b>Status</b>
	<b>Henderson</b>		pending
October 30 - November 3			
Exit Conference: 11/14/2006	J Sanders	Administrative	
	C Turner	Civil Rights	
	J Hayes	HP - MFH	
	M Canales	HP - SFH (Direct)	
	L Sultenfuss	HP - SFH (Guaranteed)	
	M Canales	HP - Environmental	
	RDM E Garza	CP - Community Facilities	
	E Sherrod	CP - Water & Waste	
		CP - Water and Environmental	
	RDM E Garza	OCD - Community Development	
	O Pinion	BP - Business Programs	
	B Curb	BP - Environmental	
	<b>Edna</b>		pending
December 4 - 8, 2006			
Exit Conference: 12/19/2006	M Maldonado	Administrative	
	C Turner	Civil Rights	
	RDM Hebert	HP - MFH	
	L Carey	HP - SFH (Direct)	
	M Canales	HP - SFH (Guaranteed)	
	L Carey	HP - Environmental	
	J Powell	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	RDM Hebert	OCD - Community Development	
	J Butler	BP - Business Programs	
	B Curb	BP - Environmental	
	<b>Edinburg</b>		pending
January 22 - 26, 2007			
Exit Conference: 2/6/2007	B Stevenson	Administrative	
	C Turner	Civil Rights	
	J Darling	HP - MFH	
	RDM Jones	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP - Environmental	
	C Petru	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	S Rhodes	OCD - Community Development	
		BP - Business Programs	
	B Curb	BP - Environmental	

<b>Dates - Week of:</b>	<b>Office to be Reviewed/Reviewer</b>	<b>Programs to be Reviewed</b>	<b>Status</b>
	<b>Huntsville</b>		pending
March 5 - 9, 2007			
Exit Conference: 3/20/2007	L Anderson	Administrative	
	C Turner	Civil Rights	
	M Self	HP - MFH	
	M Wofford	HP - SFH (Direct)	
	L Sultenfuss	HP - SFH (Guaranteed)	
	M Self	HP - Environmental	
	RDM Verzele	CP - Community Facilities	
	John Powell	CP - Water & Waste	
		CP - Water and Environmental	
	RDM Verzele	OCD - Community Development	
	O Pinion	BP - Business Programs	
	B Curb	BP - Environmental	
	<b>Amarillo</b>		pending
April 9 - 13, 2007			
Exit Conference: 4/24/2007	RDM Perez	Administrative	
	C Turner	Civil Rights	
	J Darling	HP - MFH	
	M Canales	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP - Environmental	
	C Petru	CP - Community Facilities	
	RDM Williams	CP - Water & Waste	
	C Petru	CP - Water and Environmental	
	RDM Perez	OCD - Community Development	
	B Curb	BP - Business Programs	
		BP - Environmental	
	<b>Abilene</b>		pending
June 4 - 8, 2007			
Exit Conference: 6/19/2007	R McClarron	Administrative	
	C Turner	Civil Rights	
	L Hachtel	HP - MFH	
	L Sultenfuss	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP - Environmental	
	E Sherrod	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	RDM Persyn	OCD - Community Development	
		BP - Business Programs	
	B Curb	BP - Environmental	

<b>2007 Mini - SIR Schedule</b>			
<b>Dates - Week of:</b>	<b>Office to be Reviewed/Reviewer</b>	<b>Programs to be Reviewed</b>	<b>Status</b>
	<b>Ozona</b>		pending
November 2006 (tentative)	to be determined	SFH - L/G Proc & Closing	
	<b>Lufkin</b>		pending
January 2007 (tentative)	J. Powell	CF - L/G Proc & Closing	
		CF - L/G Servicing	
	to be determined	MFH - Mgt & Servicing	