



United States Department of Agriculture
Rural Development
Texas State Office

USDA Rural Development Texas AN No. 597 (2006-M)

TO: All Offices
USDA Rural Development, Texas

JAN 25 2007

FROM: Bryan Daniel
State Director *B. Daniel*

SUBJECT: Revised Fiscal Year 2007 State Internal Review Process

PURPOSE/INTENDED OUTCOME: This Administrative Notice (AN) is issued to revise the Fiscal Year (FY) 2007 State Internal Review (SIR) schedule.

COMPARISON WITH PREVIOUS AN: This AN replaces AN 595.

IMPLEMENTATION RESPONSIBILITIES: The Management Control Officer (MCO), Donna Freytag, is the team coordinator for all SIRs. In compliance with Instruction 2006-M, the SIR process has been established for FY 2007. Attachment A is the five-year plan. Attachment B is the revised schedule for FY 2007 SIRs.

If you have any questions regarding the SIR process or management controls, please call Donna Freytag at 254 742-9704.

Attachments

EXPIRATION DATE:
September 30, 2007

FILING INSTRUCTIONS:
Following Instruction 2006-M

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Management Control

State Internal Review (SIR) 5-Year Plan							
Area	Office	Last	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
	Abilene	2002	X				
	Amarillo	2002	X				
1	Lubbock	2004			X		
2	Brownwood	2003		X			
	Georgetown	2005				X	
	Fredericksburg	2006					X
	Canton	2004			X		
	Decatur	2003		X			
3	McKinney	2004			X		
	Henderson	2002	X				
4	Mt. Pleasant	2005				X	
	Lufkin	2006					X
5	Cleburne	2003		X			
	Groesbeck	2003		X			
	Hillsboro	2004			X		
	Angleton	2006					X
6	Huntsville	2002	X				
	Bryan	2005				X	
	Bastrop	2006					X
	Edna	2002	X				
7	Seguin	2005				X	
8	Alice	2004			X		
	Hebbronville	2003		X			
	Uvalde	2003		X			
	Edinburg	2002	X				
9	Rio Grande City	2003		X			
	San Benito	2006					X
	El Paso	2005				X	
10	Ft. Stockton	2005				X	
	Ozona	2006					X
TOTAL			6	7	5	6	6
Centralized programs include procurement and the multi-family housing payment center.							
	Procurement	2003			X		

Fiscal Year 2007 SIR Schedule			
Dates - Week of:	Office to be Reviewed/Reviewer	Programs to be Reviewed	Status
	Henderson		open
October 30 - November 3			
Exit Conference: 11/14/2006	J Sanders	Administrative	
	C Turner	Civil Rights	
	J Hayes	HP - MFH	
	M Canales	HP - SFH (Direct)	
	L Sultenfuss	HP - SFH (Guaranteed)	
	M Canales	HP - Environmental	
	RDM E Garza	CP - Community Facilities	
	E Sherrod	CP - Water & Waste	
		CP - Water and Environmental	
	RDM E Garza	OCD - Community Development	
	O Pinion	BP - Business Programs	
	B Curb	BP - Environmental	
	Edna		open
December 4 - 8, 2006			
Exit Conference: 12/19/2006	M Maldonado	Administrative	
	C Turner	Civil Rights	
	RDM Hebert	HP - MFH	
	L Carey	HP - SFH (Direct)	
	M Canales	HP - SFH (Guaranteed)	
	L Carey	HP - Environmental	
	J Powell	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	RDM Hebert	OCD - Community Development	
	J Butler	BP - Business Programs	
	B Curb	BP - Environmental	
	Edinburg		open
January 29-February 2, 2007			
Exit Conference: 2/13/2007	B Stevenson	Administrative	
	C Turner	Civil Rights	
	RDM Jones	HP - MFH	
		HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP - Environmental	
	A Sudbury	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	M Self	OCD - Community Development	
		BP - Business Programs	
	B Curb	BP - Environmental	

Dates - Week of:	Office to be Reviewed/Reviewer	Programs to be Reviewed	Status
	Huntsville		open
March 5 - 9, 2007			
Exit Conference: 3/20/2007	A Sudbury	Administrative	
	C Turner	Civil Rights	
	E Gonzalez	HP - MFH	
	D Stephenson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Gonzalez/Stephenson	HP - Environmental	
	B Davidson	CP - Community Facilities & Env.	
		CP - Water & Waste	
		CP - Water and Environmental	
	A Sudbury	OCD - Community Development	
	S Daniels	BP - Business Programs	
		BP - Environmental	
	Amarillo		pending
April 9 - 13, 2007			
Exit Conference: 4/24/2007	E Gonzalez	Administrative	
	C Turner	Civil Rights	
	S Daniels	HP - MFH	
		HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP - Environmental	
	D Stephenson	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	E Gonzalez	OCD - Community Development	
	B Davidson	BP - Business Programs	
		BP - Environmental	
	Abilene		pending
June 4 - 8, 2007			
Exit Conference: 6/19/2007	D Stephenson	Administrative	
	C Turner	Civil Rights	
	B Davidson	HP - MFH	
		HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP - Environmental	
	E Gonzalez	CP - Community Facilities	
		CP - Water & Waste	
		CP - Water and Environmental	
	D Stephenson	OCD - Community Development	
	A Sudbury	BP - Business Programs	
		BP - Environmental	

2007 Mini - SIR Schedule			
Dates - Week of:	Office to be Reviewed/Reviewer	Programs to be Reviewed	Status
	Ozona		closed
November 2006	L Carey	SFH - L/G Proc & Closing	
	Lufkin		open
January 2007	J. Powell	CF - L/G Proc & Closing	
		CF - L/G Servicing	
	S Daniels	MFH - Mgt & Servicing	
	Uvalde 2nd		Pending
March 2007 (tentative)	E Gonzalez	WW – Loan Servicing	
	Henderson		pending
June 2007 (tentative)	B Davidson	MFH – Appl Proc	
		MFH - Mgt & Servicing	