



United States Department of Agriculture  
Rural Development  
Texas State Office

USDA Rural Development Texas AN No. 602 (2006-M)

AUG 14 2007

**TO:** All Offices  
USDA Rural Development, Texas

**FROM:** Bryan Daniel  
State Director

A large, handwritten signature in black ink, appearing to read "Bryan Daniel", is written over the "FROM:" line and extends into the "SUBJECT:" line.

**SUBJECT:** Fiscal Year 2008 State Internal Review Process

**PURPOSE/INTENDED OUTCOME:** This Administrative Notice (AN) is issued to establish the Fiscal Year (FY) 2008 State Internal Review (SIR) schedule.

**COMPARISON WITH PREVIOUS AN:** This AN replaces AN 597.

**IMPLEMENTATION RESPONSIBILITIES:** The Management Control Officer (MCO), Donna Freytag, is the team coordinator for all SIRs. In compliance with Instruction 2006-M, the SIR process has been established for FY 2008. Attachment A is the five-year plan. Attachment B is the schedule for FY 2008 SIRs.

If you have any questions regarding the SIR process or management controls, please call Donna Freytag at 254 742-9704.

Attachments

**EXPIRATION DATE:**  
August 31, 2008

**FILING INSTRUCTIONS:**  
Following Instruction 2006-M

101 South Main • Suite 102 • Temple, TX 76501  
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Management Control

State Internal Review (SIR) 5-Year Plan							
Area	Office	Last	FY 2008	FY 2009	FY 2010	FY 2011	2012
	Abilene	2007					X
	Amarillo	2007					X
1	Lubbock	2004		X			
	Brownwood	2003	X				
2	Georgetown	2005			X		
	Fredericksburg	2006				X	
	Canton	2004		X			
	Decatur	2003	X				
3	McKinney	2004		X			
	Henderson	2007					X
4	Mt. Pleasant	2005			X		
	Lufkin	2006				X	
	Groesbeck	2003	X				
5	Hillsboro	2004		X			
	Angleton	2006				X	
6	Huntsville	2007					X
	Bryan	2005			X		
	Bastrop	2006				X	
	Edna	2007					X
7	Seguin	2005			X		
8	Alice	2004		X			
	Hebbronville	2003	X				
	Uvalde	2003	X				
	Edinburg	2007					X
	El Paso	2005			X		
10	Ft. Stockton	2005			X		
	Ozona	2006				X	
<b>TOTAL</b>			<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>
Centralized programs include procurement, MFH servicing center, G-SFH Lender Monitoring, and Cooperative Programs.							
	Procurement	2003	X				
	G-SFH Lender Monitoring	N/A		X			
	MFH Servicing	N/A			X		
	Cooperative Programs	N/A				X	

<b>Fiscal Year 2008 SIR Schedule</b>			
<b>Dates - Week of:</b>	<b>Office to be Reviewed/Reviewer</b>	<b>Programs to be Reviewed</b>	<b>Status</b>
Oct 22-26, 2007	<b>Decatur</b>		Pending
Exit: November 6			
	Bonita Davidson	Administrative OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Sue Daniels	HP - MFH	
	Darlene Stephenson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Daniels/Stephenson	HP - Environmental (MFH & SFH)	
	Dequiece Newson	CP - Community Facilities & ENV	
	Elizabeth Gonzalez	CP - Water & Waste	
		CP - Water and Environmental	
	Amy Sudbury	BP - Business Programs	
		BP - Environmental	
January 14 - 18, 2008	<b>Uvalde</b>		Pending
Exit: January 29			
	Amy Sudbury	Administrative OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Elizabeth Gonzalez	HP - MFH	
	Bonita Davidson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Gonzalez/Davidson	HP - Environmental (MFH & SFH)	
	Sue Daniels	CP - Community Facilities & ENV	
		CP - Water & Waste	
		CP - Water and Environmental	
	Dequiece Newson	BP - Business Programs	
		BP - Environmental	
February 25 - 29, 2008	<b>Brownwood</b>		Pending
Exit: March 11			
	Dequiece Newson	Administrative OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Bonita Davidson	HP - MFH	
	Amy Sudbury	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Davidson/Sudbury	HP - Environmental (MFH & SFH)	
	Elizabeth Gonzalez	CP - Community Facilities & ENV	
		CP - Water & Waste	
		CP - Water and Environmental	
	Sue Daniels	BP - Business Programs	
		BP - Environmental	

<b>Dates - Week of:</b>	<b>Office to be Reviewed/Reviewer</b>	<b>Programs to be Reviewed</b>	<b>Status</b>	
April 7 – 11, 2008	<b>Hebbronville</b>		Pending	
Exit: April 22				
	Sue Daniels	Administrative OCD - Community Development		
	Carolyn Turner	Civil Rights		
	Amy Sudbury	HP - MFH		
	Dequiece Newson	HP - SFH (Direct) HP - SFH (Guaranteed)		
	Sudbury/Newson	HP – Environmental (MFH & SFH)		
	Bonita Davidson	CP - Community Facilities & ENV CP - Water & Waste CP - Water and Environmental		
		Elizabeth Gonzalez		BP - Business Programs BP - Environmental
May 12 - 14, 2008	<b>Procurement</b>		Pending	
Exit: May 21				
	Sue Daniels	Procurement		
June 2 – 6, 2008	<b>Groesbeck</b>		Pending	
Exit: June 17				
	Elizabeth Gonzalez	Administrative OCD - Community Development		
		C Turner		Civil Rights
	Dequiece Newson	HP - MFH		
	Sue Daniels	HP - SFH (Direct) HP - SFH (Guaranteed)		
		Newson/Daniels		HP – Environmental (MFH & SFH)
	Amy Sudbury	CP - Community Facilities & ENV CP - Water & Waste CP - Water and Environmental		
		Bonita Davidson		BP - Business Programs BP - Environmental

Mini-SIR (if required)

Dates: to be determined	<b>To be determined</b>		Pending
	Elizabeth Gonzalez	Program: to be determined	