



UNITED STATES
DEPARTMENT OF
AGRICULTURE

RURAL
DEVELOPMENT

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CORRECTED

September 20, 2002

Rural Development Texas AN No. 570 (2006-M)

SUBJECT: Fiscal Year 2003 State Internal Review Process

TO: All Offices
USDA Rural Development, Texas

PURPOSE/INTENDED OUTCOME: This Administrative Notice (AN) is issued to establish the Fiscal Year (FY) 2003 State Internal Review (SIR) schedule and revise the five year plan.

COMPARISON WITH PREVIOUS AN: This AN replaces AN 555 which expires September 30, 2002.

IMPLEMENTATION RESPONSIBILITIES: The Management Control Officer (MCO) in Texas is Esther Gonzalez. The MCO is the team coordinator for all SIRs. In compliance with Instruction 2006-M, the SIR process has been established for FY 2003. Attachment B is the schedule for the FY 2003 SIRs. The five-year plan as shown in Attachment A has been revised. This plan is subject to revisions based on personnel changes, staff, and budget resources.

The State Director will designate team members 60 days prior to the review.

If you have any questions regarding the SIR process or management controls, please call Esther Gonzalez at 254 742-9707 or Donna Freytag at 254 742-9703.

/s/ Bryan Daniel

BRYAN DANIEL
State Director

Attachments

EXPIRATION DATE:
September 30, 2003

FILING INSTRUCTIONS:
Following Instruction 2006-M

**Rural Development is an Equal Opportunity Lender, Provider and Employer.
Complaints of discrimination should be sent to:
USDA, Director of Civil Rights, Washington, DC 20250-9410**

| MANAGEMENT CONTROL SIR 5-YEAR PLAN | | | | | | | |
|--|--------------------|-------------|---------|---------|---------|---------|---------|
| Area | Office | Last Review | FY 2003 | FY 2004 | FY 2005 | FY 2006 | FY 2007 |
| | Amarillo | 2002 | | | | | X |
| | El Paso | 2000 | | | X | | |
| 1 | Lubbock | 1999 | | X | | | |
| | Abilene | 2002 | | | | | X |
| | Brownwood | 1998 | X | | | | |
| | Ft. Stockton | 2000 | | | X | | |
| | Cleburne | 2001 | | | | X | |
| | Decatur | 1998 | X | | | | |
| | McKinney | 1999 | | X | | | |
| | Canton | 1999 | | X | | | |
| 4 | Henderson | 2002 | | | | | X |
| | Mt. Pleasant | 2000 | | | X | | |
| | Bryan | 2000 | | | X | | |
| 5 | Georgetown | 2000 | | | X | | |
| | Groesbeck | 1998 | X | | | | |
| | Hillsboro | 1999 | | X | | | |
| | Angleton | 2001 | | | | X | |
| 6 | Huntsville | 2002 | | | | | X |
| | Jasper | 2001 | | | | X | |
| | Lufkin | 2001 | | | | X | |
| | Bastrop | 2001 | | | | X | |
| | Fredericksburg | 2001 | | | | X | |
| 7 | Seguin | 2000 | | | X | | |
| | Alice | 1999 | | X | | | |
| | Edna | 2002 | | | | | X |
| | Hebbronville | 1998 | X | | | | |
| | Uvalde | 1998 | X | | | | |
| | Edinburg | 2002 | | | | | X |
| 9 | Rio Grande City | 1998 | X | | | | |
| | San Benito | 2001 | | | | X | |
| TOTAL | | | 6 | 5 | 6 | 7 | 6 |
| Our centralized programs include loan making in the RBS program, procurement, and the multi-family housing payment center. | | | | | | | |
| | *RBS | 1998 | X | | | | |
| | Procurement | N/A | X | | | | |
| | MFH Payment Center | N/A | | X | | | |

*National Office will review RBS FY 03

| Schedule for State Internal Reviews Fiscal Year 2003 | | |
|---|----------------------------------|--|
| Dates Week of | Office to be Reviewed | Team Members will be announced within 60 days prior to the review |
| November 18-22, 2002 | Brownwood | Administrative |
| | | Civil Rights |
| | | Environmental |
| | | IRM |
| | | RHS – CF |
| | | RHS – MFH |
| | | RHS – SFH (Direct) |
| | | RHS – SFH (Guaranteed) |
| | | RUS – Water & Waste |
| | | RUS – Water & Environmental |
| January 13-17, 2003 | Rio Grande City | Administrative |
| | | Civil Rights |
| | | Environmental |
| | | IRM |
| | | RHS – CF |
| | | RHS – MFH |
| | | RHS – SFH (Direct) |
| | | RHS – SFH (Guaranteed) |
| | | RUS – Water & Waste |
| | | RUS – Water & Environmental |
| March 10-14, 2003 | Groesbeck | Administrative |
| | | Civil Rights |
| | | Environmental |
| | | IRM |
| | | RHS – CF |
| | | RHS – MFH |
| | | RHS – SFH (Direct) |
| | | RHS – SFH (Guaranteed) |
| | | RUS – Water & Waste |
| | | RUS – Water & Environmental |
| April 21-25, 2003 | Hebbronville | Administrative |
| | | Civil Rights |
| | | Environmental |
| | | IRM |
| | | RHS – CF |
| | | RHS – MFH |
| | | RHS – SFH (Direct) |
| | | RHS – SFH (Guaranteed) |
| | | RUS – Water & Waste |
| | | RUS – Water & Environmental |
| June 23-27, 2003 | Decatur | Administrative |
| | | Civil Rights |
| | | Environmental |
| | | IRM |
| | | RHS – CF |
| | | RHS – MFH |
| | | RHS – SFH (Direct) |
| | | RHS – SFH (Guaranteed) |
| | | RUS – Water & Waste |
| | | RUS – Water & Environmental |

| Schedule for State Internal Reviews Fiscal Year 2003 | | | |
|---|--------------------|--|-----------------------------|
| July 7-12, 2003 | Uvalde | | Administrative |
| | | | Civil Rights |
| | | | Environmental |
| | | | IRM |
| | | | RHS – CF |
| | | | RHS – MFH |
| | | | RHS – SFH (Direct) |
| | | | RHS – SFH (Guaranteed) |
| | | | RUS – Water & Waste |
| | | | RUS – Water & Environmental |
| | | | |
| August 12-13, 2003 | Procurement | | Administrative |
| | | | |