



**BUSINESS AND INDUSTRY GUARANTEED LOAN APPLICATION
CHECKLIST COVER PAGE FOR SUBMISSION OF APPLICATION**

- _____ Form 4279-1, Application for Loan Guarantee
- _____ Form RD 1940-20, Request for Environmental Information
- _____ Appraisal Report by a Certified General Appraiser
- _____ Two Years Projected Financial Statements and Monthly Cash Flow for 1st Year
(Accountant Prepared in Accordance with GAAP)
- _____ Current Balance Sheet and Income Statement
(Accountant Prepared in Accordance with GAAP)
- _____ Pro-Forma Startup Balance Sheet
(Accountant Prepared in Accordance with GAAP)
- _____ Past Three Years Financial Statements
- _____ Credit Report on Businesses and all Guarantors
- _____ Financial Statements on all Guarantors
- _____ FEMA Form 81-93 "Flood Hazard Determination"
- _____ Organizational Documents and Certificate of Existence
- _____ Business Plan
- _____ Feasibility Study (if needed)
- _____ Proposed Loan Agreement between Lender and Business
(See item 11 on pages 24-25 of RD Instruction 4279-B)
- _____ Lenders Complete Analysis

Attach this cover page to the application and submit to:

USDA Rural Development
125 South State Street, Room 4311, Salt Lake City, UT 84138
Phone: (801) 524-4322

Only one copy of the application is needed.

http://www.rurdev.usda.gov/ut/docs/rbsdocs/bni_appcheck.pdf